The Review Meeting will be held at Zoom on March 31, 2022 at 8 pm

**Attending members:**

* Nguyen Hoang Luan
* Cao Nhat Duc
* Huynh Ngoc Son
* Doan Huu Loc
* Nguyen Dang Manh Tu

**Meeting content:**

❖ Review the work done in the last Sprint 0

❖ What is the advantage?

❖ What are the disadvantages?

❖ What issues need improvement?

**Meeting results:**

* Advantages:
* Create storage spaces for project work.
* Effective use of tools: Docs, Trello, Slack, GG Drive
* Wrongs:
* The members do not have good coordination.
* Leader has not held a full meeting.
* Leader has not clearly assigned tasks to members.
* Improvements:
* Leader needs to spend a lot of time preparing the work for the members.

**Meeting review:**

* The members had a brief understanding of the work to be done in the next sprint.
* Meet on time and focus on meeting quality.